

OOFBFC

CLUB VOLUNTEER POLICY



**THE OOFBFC CLUB VOLUNTEER POLICY
2025**

CLUB VOLUNTEER POLICY - ORANGEFIELD OLD BOYS FC

All volunteers are encouraged to demonstrate exemplary behaviour and use their position to set a positive example for the young players at our club.

PURPOSE:

The purpose of this Volunteering Policy is to:

- Encourage participation from our local community in club activities.
- Define clear roles and expectations for volunteers.
- Provide support, training, and recognition to ensure a positive experience.
- Promote a safe and inclusive environment for all involved.

VOLUNTEER RECRUITMENT

Open Invitation: Volunteering at Orangefield OBFC is open to all individuals aged 16+ who share our passion for football and community spirit, regardless of background, experience, or ability.

How to Get Involved: We advertise opportunities through:

- Club noticeboard at the pitch.
- Orangefield OBFC Facebook/Instagram/X pages and WhatsApp groups.
- Word of mouth at matches and training sessions.
- Annual open day (e.g., planned for June 2025).

Process: Interested individuals should contact our Volunteer Coordinator (details above). A short informal chat will assess interests and match them to a role.

For roles involving minors, an AccessNI check is required (arranged by the club).

VOLUNTEER ROLES

We offer a variety of roles to suit different skills and availability:

- **Coaches:** Assist with training sessions or match days (qualifications supported—see Section 4).
- **Groundskeepers:** Help maintain our pitch and facilities (e.g., line marking, tidying).
- **Match Day Support:** Manage kit, refreshments, or gate entry during games.
- **Committee Members:** Contribute to club planning and decisions.
- **Event Helpers:** Support fundraising or community events (e.g., summer BBQ).
- A full list of roles and descriptions is available from the Volunteer Coordinator or on our club website.

SUPPORT AND TRAINING

Induction: All new volunteers receive a welcome pack (including this policy, club code of conduct, and safeguarding info) and a 15-minute induction with the Volunteer Coordinator.

Training Opportunities: We encourage skill development:

- Access to Irish FA e-learning modules (e.g., “Introduction to Coaching”) via the Club Portal.
- Support to pursue formal qualifications (e.g., Coaching badges) where funding allows.
- On-the-job guidance from experienced club members.
- **Equipment:** Volunteers are provided with necessary gear (e.g., hi-vis vests, whistles) as needed.
- **Check-Ins:** The Volunteer Coordinator meets with volunteers quarterly to discuss their experience and any needs.

EXPECTATIONS

- **Commitment:** Volunteers are asked to commit to a minimum of 2 hours per month, though flexibility is key—we understand busy schedules!
- **Conduct:** All volunteers must follow the Orangefield OBFC Code of Conduct, promoting respect, teamwork, and safety.
- **Safeguarding:** Volunteers working with youth must complete safeguarding training and adhere to our Safeguarding Policy.

RECOGNITION AND APPRECIATION

We value our volunteers and show it by:

- **Thank-You Events:** Hosting an annual Volunteer Appreciation Night (e.g., December 2025) with food and awards.
- **Shout-Outs:** Featuring volunteers in our monthly newsletter and social media posts.
- **Certificates:** Providing a certificate of contribution after 6 months of service.
- **Small Tokens:** Offering free tea/coffee on match days or a club scarf at year-end.

MESSAGE FROM THE CHAIRMAN

Volunteers are the heartbeat of our club and indeed amateur sports everywhere. Without your time, passion, and dedication, our club couldn't thrive—pitches would go unmarked, teams uncoached, and kids uninspired. You turn our vision into reality, building not just a team, but a community. Thank you to all those that support our club and showing that football is more than a game—it's a shared effort.

Adam Shilliday

Chairman

2025

Review and Contact

This policy will be reviewed annually at our AGM (next review: March 2026) to ensure it meets club and Irish FA standards. For questions, role inquiries, or to get involved, contact John Doe, Volunteer Coordinator, at Orangefield OBFCfc@gmail.com or 07712 345678.

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